Middlesex Planning Commission
Wednesday, March 18, 2026
6:00 PM
Middlesex Town Clerk's Office
5 Church Street
Middlesex, VT 05602

This meeting was conducted in-person at the Town Clerk's Office and remotely using the town's Zoom account.

Planning Commission Members present:
Sandy Levine
Tom Jackman
Dave Magida
Mitch Osiecki – participated remotely
Paula Otenti

Guests:
Kevin Thompson, Zoning Administrator – participated remotely, joined at 6:18pm
Sally Fox, resident, - participated remotely, joined at 6:35pm

Call to Order
Chairperson Sandy Levine called the meeting to order at 6:02 pm.

Minutes
- Approval of Minutes of the January 21st meeting, motion by Dave Magida, seconded by Tom Jackman, approved unanimously.
- Approval of Minutes of the February 18th meeting, motion by Dave Magida, seconded by Tom Jackman, approved unanimously.

Reorganization
- Commission officers for the current term; a motion was made to re-appoint current officers to remain in their positions, Sandy Levine as Chairperson, Paula Otenti as Vice Chairperson and Mitch Osiecki as Clerk. The motion was moved by Tom Jackman and seconded by Dave Magida, approved unanimously.
- A motion was made to change the Commission's regular meeting time to 5:00pm, but to keep the date as the 3rd Wednesday of the month. The motion was moved by Dave Magida and seconded by Tom Jackman, approved unanimously.

Old Business
- Commission's table at Town Meeting – limited feedback in ADU display
- 2026 Municipal Planning Grant - Update & discussion.
    - Sandy Levine will reach out to CVRPC in April to get a better understanding of the work plan.
    - Possible Zoning Update ideas presented and discussed
- South Bear Swamp Road upgrade- discussion
    - Sally Fox joined the meeting to ask questions of the Commission. Ms. Fox was directed by the commission chair to express her concerns and opinions to the authority having jurisdiction, the Selectboard. Ms. Fox left the meeting at 6:45pm.

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    - Sandy Levine presented draft comments on this issue to the full Commission to seek approval to send it along to the Selectboard. A motion made to send comments to the Selectboard, so moved by Tom Jackman and seconded by Mith Osiecki, approved unanimously.
- Rumney Walking Trails – still a couple of landowners needing to be contacted.
- Middlesex Village Demonstration Project – no update.
- Neighborhood Housing Infill - no further update.
- Municipal Planning Grant / Road & Culvert planning- No further update. Road Committee meeting on March 19th.
- Town Hall & Town Garage Facilities Committee- Update by Dave Magida and Kevin Thompson
    - Next meeting is in April with discussion revolving around what decisions need to be made
        - Priority is to get the Town Garage designed.
        - Town Hall project to take a pause.
        - Estimates from 2 engineering groups regarding site evaluation at Town Garage Location
        - Possible solutions, new building vs. renovation/addition of current building.
- Workplan & Agenda Brainstorming – to be discussed at a future meeting
- Updated Project List- updates.

New Business

- n/a

Other Business

- Other business & Correspondence – Sandy Levine responded to two items

Next Meeting

- Next meeting Wednesday, April 15, 2026 at 5:00pm

Meeting adjourned at 7:00pm.

Respectfully submitted,
Paula Otenti

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